

DUNDEE

PARTNERSHIP

Minute of the Dundee Partnership Co-ordinating Group held on Friday, 15th October 2010 at 2.00 pm in Conference Room A, 18 City Square, Dundee

Present: Chris Ward, Assistant Chief Executive, DCC
Martin Tait, Tayside Fire & Rescue
Garry Brown, Tayside Fire & Rescue
Lucy Rennie, Dundee Community Health Partnership
Merrill Smith, Leisure and Communities, DCC
Neil Gunn, Leisure and Communities, DCC
Bert Sandeman, Corporate Planning, DCC
Stewart Murdoch, Leisure and Communities, DCC
Jill Hunter, Skills Development Scotland
Morna Wilson, DVA
Rory Young, City Development, DCC
Athol Aitken, Tayside Police
Vered Hopkins, Alcohol and Drug Partnership
Paul Carroll, Corporate Planning, DCC
Bryan Harris, Corporate Planning, DCC

Apologies: Peter Allan, Corporate Planning, DCC
Jenni Tocher, Social Work, DCC
Daniel Kleinberg, Scottish Government
Alex Dalrymple, Scottish Enterprise

Action

1 APOLOGIES/INTRODUCTIONS

The above apologies were noted.

2 MINUTE OF PREVIOUS MEETING

It was noted that Morna Wilson be included in the list of apologies for the last meeting held on Friday, 3rd Sept 2010. The minute was then agreed.

3 MATTERS ARISING

- a) Dundee Partnership Forum Feedback - the event was held on 22nd September 2010 focussing on early intervention and early years. Bert Sandeman circulated a paper summarising the feedback from the workshops

One of the most discussed topics was on service redesign, both in terms examples of earlier action already taken by agencies/partnerships and also what could be done to improve services in the future.

Key points included: the need to move resources to preventative work; listening to communities and encouraging them to identify the issues; how to better engage the father in the life of the child.

The next step will be to pass on the workshop feedback to the groups currently being set up under the 'Get It Right For Every Child' (GIRFEC) model. A meeting is to be held on the 19th October to discuss possible group structures.

Bryan Harris to circulate the Forum Feedback paper with the minutes.

BH

- b) Partnership Approach to Savings - David Dorward has begun to discuss potential budget savings for 2011/12 with the Chief Officers of public sector partners. Any implications for partners are being communicated directly following these meetings.

Meeting Schedule:

1 Sept 2010	David Lynch, Dundee CHP
22 Sept 2010	Steven Hunter, Tayside Fire and Rescue
19 Oct 2010	Eddie Brogan, Scottish Enterprise
20 Oct 2010	Gordon MacDougall, Skills Development Scotland
20 Oct 2010	Justine Curran, Tayside Police
5 Nov 2010	Tony Wells, NHS Tayside

- c) Fit for Purpose Reviews - progress reports were provided for the following two themes:

i. Dundee Partnership for the Environment

- ongoing monitoring of Environmental Strategy Action Plan.
- future focus on climate change activity.
- environmental/sustainability partnerships within the city mapped.
- discussions ongoing re. an improved co-ordinated approach and possible restructuring of theme group.
- low carbon living garden created for Dundee Flower & Food Festival winning Lord Provost Trophy.

ii. Learning and Culture

- good progress made on implementing the fit for purpose review.
- task group established to look at shared services with findings report due in Dec 2010.
- the Geographic Organisation of Learning Data (data tracking project) not progressed. Tayside & Fife Wider Access Forum had advised that as a result of a reduction in their funding they would no longer be able to commit to this project. Raises the issue of an SOA action not being fulfilled. Implications to be raised at the Management Group.

CW

- d) Partnership Rationalisation - In response to the BV2 audit report findings, Bryan Harris reported that information/guidance has been requested from the Improvement Service and the community planning team at the Scottish Government on rationalisation/streamlining of community planning partnerships.

4 EQUALITY AND DIVERSITY PARTNERSHIP

This item was withdrawn. Chris Ward received a letter from Christine Lowden resigning from position of Chairperson of Dundee Equality and Diversity Partnership. Implications to be discussed with Peter Allan.

PA

5 SOA ANNUAL REPORT AND PERFORMANCE MANAGEMENT

The SOA Annual Report was submitted to the Scottish Government on time and will also be taken to Committee.

It was agreed that the Dundee Environment presentation to the Dundee Partnership Management Group would take place in May 2011 and the Community Safety presentation take place in August 2011.

6 TOTAL PLACE APPROACH

In early discussions with partners, the Total Place approach has been identified as offering potential as a framework for the consideration of service rationalisation and improvement across the community planning partners.

A paper produced by Peter Allan was tabled on 'A Total Place Approach for Dundee' setting out the background and methodology to the initiative. Partners agreed to the six proposals designed to begin developing the Total Place approach in Dundee:

- contact other Scottish local authorities to discuss plans and progress to date;
- summarise savings and changes agreed for 2011/2012 as a starting point for new discussions;
- compile paper on common savings priorities and opportunities across partners and work done to date around lean services and customer focus;
- ask strategic themes to identify 'must-have' outcomes in the SOA especially where these have become a serious challenge due to financial pressures;
- organise an introductory seminar for the Co-ordinating Group and key partner officers;
- prepare an outline proposal and timetable for approval at the Dundee Partnership Management Group on 12 November 2010.

It was felt that now was a good time to be having this discussion although a note of caution was exercised in the need to avoid a bureaucratic exercise. It was also felt that the Partnership was undertaking much of what was referenced in the 'achievements' section already and the focus of any Total Place initiative for Dundee should build on what we have.

7 LOW CARBON VEHICLE PROCUREMENT

Bryan Harris tabled a paper on the proposed allocation of funding through Transport Scotland's Low Carbon Vehicle Support scheme. The scheme will make £105,000 available to the Dundee Partnership to provide financial support for the procurement or lease of low carbon vehicles.

Three requests for funding from Dundee City Council, Tayside Police and NHS Tayside were approved, less 2.5% per request to enable all three initiatives to proceed. It was also agreed that the three leads in each organisation work together to seek best value in the procurement of vehicles. Monitoring reports are to be requested throughout the year.

Allocations agreed: Dundee City Council (£66,300); Tayside Police (22,912.50); NHS Tayside (£15,600).

8 AOCB

Bert Sandeman circulated copies of the draft programme for the GIRFEC 'Making it Happen' Conference to be held on 24th November.

9 DATE OF NEXT MEETING

Friday, 3rd December 2010 in Conference Room A, 18 City Square, Dundee.